



City of Humble

Employment Opportunity

Job Number – PD-2022-ELPO

Date Posted: November 21, 2023
Department: POLICE DEPARTMENT (ESSENTIAL EMPLOYEE)
Hours: To be discussed during interview
Written/Physical Test: **To Be Determined**
Testing Will Begin at 8:00 am

The written test will be held at 8 am and for those who pass the written test the physical test will follow.

The City of Humble Police Department is currently accepting applications to establish an eligibility pool for an Entry Level Police Officer.

Minimum Qualifications:

- Must be 21 years of age at time of written exam
- Must possess a High School Diploma / GED – some college preferred
- Must possess a valid Texas Driver's License
- Must possess a Peace Officer license certified by Texas Commission of Law Enforcement (TCOLE) **or** currently be enrolled in an accredited police academy, **or** hold a Peace Officer license from another state
- Honorable discharge if ever in military
- Must be able to pass a comprehensive background investigation and drug screen
- Must be able to pass a comprehensive written exam, polygraph exam, psychological exam, and fitness test

Required Attachments to Application: Applicants must submit **clean, clear** copies of the following documents with application. **Incomplete applications will not be processed until all documentation is received.**

- Texas Driver's License
- Peace Officer license certified by TCOLE, or from another state
- College Transcript, if applicable
- DD-214 if ever in military
- Proof of enrollment in an accredited police academy

Applicants will undergo a complete background investigation and drug screen; pass a comprehensive written exam and fitness test. Salaries are based on a grade and step plan with an annual starting salary of \$57,499. Other benefits include paid hospitalization for the employee with reduced rates for family coverage, paid sick time, paid holidays, paid vacation, Texas Municipal Retirement System-7% employee contribution with 2:1 match, disability salary continuation plan, longevity pay, TCOLE certification pay, and specialized incentive pay for specialized training.

The physical fitness test and minimum standards measures endurance and strengths as follows:

Complete a 2000 meter row on a Concept2 rowing machine in accordance with department standards

For additional information, you may contact the Training Coordinator - Sgt Peters @ 281-319-9775.

Resumes are not accepted in lieu of an application. Applications may be downloaded at the City of Humble website at www.cityofhumbletx.gov/job-posting-and-job-applications . Once the application is completed it should be emailed to careers@cityofhumble.net. **Please be sure to include the Job Number in the Subject line on all emails.**

The City of Humble is an AT-WILL-EMPLOYER and only accepts applications for positions that are currently posted. Applications will be reviewed by Human Resources and then forwarded to the hiring department to contact the selected applicants for interviews. Only applicants selected for interviews will be contacted.

HUMBLE POLICE DEPARTMENT APPLICANT DISQUALIFIERS FOR POLICE AND TELECOMMUNICATIONS OFFICER

PERMANENT DISQUALIFIERS:

1. Have a conviction for any felony offense. (Permanently disqualified)
 - If under indictment for, or currently charged with a felony, you are ineligible until the final disposition of not guilty is entered.
2. Have a conviction for any class A misdemeanor offense. (Permanently disqualified.)
 - If under indictment for, or currently charged with a class A misdemeanor, you are ineligible until the final disposition of not guilty is entered.
3. Have a conviction for or currently charged with any offense (any misdemeanor or higher) involving moral turpitude. (Permanently disqualified)
 - If under indictment for, or currently charged with an offense involving moral turpitude, you are ineligible until the final disposition of not guilty is entered.
4. Have a conviction in any state of the United States referring to domestic violence laws. (Permanently disqualified)
 - If under indictment for, or currently charged with an offense involving domestic violence laws, you are ineligible until the final disposition of not guilty is entered.

*****For the purposes of Item Nos. 1 through 4 listed above:**

A person is convicted of a felony, class A misdemeanor, crime involving moral turpitude or domestic violence related offenses, if a court of competent jurisdiction enters an adjudication of guilt against the person, or the person, enters a plea of guilty under the laws of this, or another state or the United States, regardless of whether:

- The sentence is subsequently probated, the person is discharged from probation and the person is discharged from probation or community supervision.
 - Deferred adjudication is granted.
 - The accusation, complaint, information or indictment against the person is dismissed and the person is released from all penalties and disabilities resulting from the offense.
 - The person is pardoned for the offense, unless the pardon is granted expressly for subsequent proof of innocence.
5. Currently being on court-ordered community supervision or probation for any offense of a class A misdemeanor or higher. (Permanently disqualified.)
 6. Have illegally furnished or sold any controlled substance or dangerous drug, including marijuana, to another. (Permanently disqualified.)
 7. Have used Lysergic Acid Diethylamide (LSD), Phencyclidine (PCP), Heroin or any other mind-altering narcotic at any time. (Permanently disqualified.)
 8. Not being of good moral character or being known to habitually associate with those of questionable moral character. (Permanently disqualified.)
 9. Being discharged from any military service under less than honorable conditions, including:
 - Other than honorable conditions
 - Bad conduct
 - Dishonorable
 - Any other characterization of service indicating bad character (Permanently disqualified.)
 10. Have had a law enforcement or telecommunications commission license revoked or denied by final order, or have voluntarily surrendered your license to avoid suspension. (Permanently disqualified.)
 11. Have been discharged from any commissioned or recruit position within a law enforcement agency for disciplinary reasons, resigned to avoid suspension or discharge, or have resigned during a disciplinary investigation without final judgment having been rendered. (Permanently disqualified)

12. Have been discharged from any city, county, state, federal or private corrections institute for disciplinary reasons, resigning to avoid suspension or discharge, or have resigned during a disciplinary investigation without final judgment having been rendered. (Permanently disqualified.)
13. Making false statements, falsely swearing to statements or in any other manner falsifying testimony in any official matter or in any significant business transaction. (Permanently disqualified.)
14. Making any false statement of fact, being deceptive by statement or omission in the pre-screening interview, employment application, background investigation or by any means in any part of the selection process. (Permanently disqualified.)
15. Any applicant who has failed the background investigation, polygraph test or the psychological test. (Permanently disqualified.)
16. Any applicant who has been rejected by the Humble Police Department three (3) times is permanently disqualified from employment as a licensed peace officer with this agency.

INELIGIBLE FOR 10 YEARS:

17. Having a conviction for any Class B Misdemeanor offense. (Texas CJIS Policy).
 - If under indictment for, or currently charged with a class A misdemeanor, you are ineligible until the final disposition of not guilty is entered.
 - Any conviction at any time for a misdemeanor offense other than a traffic violation will have to be explained in full by the applicant.
18. Having a conviction for driving while intoxicated / under the influence (DWI and DUI) within ten (10) years preceding the date of the application or during the hiring process. (Texas CJIS Policy).

INELIGIBLE FOR 5 YEARS:

19. Within five (5) years preceding the date of application, or during the hiring process, have illegally used any controlled substance or dangerous drug other than those listed in item **No. 7** to include cocaine, methamphetamines and ecstasy. Marijuana use is addressed below in item **No. 25**.
20. You must not have had your driver's license suspended within the five (5) year period immediately prior to the most recent application.
21. During the five (5) year period preceding the date of application or during the hiring process, have a history of delinquent payments, or of not meeting financial obligations, or repeated occurrences of issuing checks without sufficient funds, without extenuating circumstances.

INELIGIBLE FOR 3 YEARS:

22. Have an excessive record of traffic convictions or negligent traffic collisions. This is defined as:
 - Have three (3) convictions for moving or non-moving violations, or a combination thereof within the three (3) year period prior to the date of application, or during the hiring process. EXAMPLE: An applicant having two (2) convictions prior to the date of application would be disqualified if convicted for a third traffic violation during the application process.
23. Within three (3) years preceding the date of application, or during the hiring process, have used marijuana.
24. Within three (3) years preceding the date of application, or during the hiring process, have used steroids without a prescription for a purpose other than for medical treatment.

INELIGIBLE FOR 2 YEARS:

25. Have resigned or been terminated from the Humble Police Department due to a lack of proficiency in an academic or skill area (including physical training) will disqualify an applicant for two (2) years from the date of resignation or termination.
26. Have voluntarily resigned from the Humble Police Department for personal reasons will disqualify the applicant for a period of two (2) years, absent mitigating circumstances. (Circumstances will be reviewed on a case-by-case basis.)

INELIGIBLE FOR 1 YEAR:

27. Failing to cooperate fully with and keep all scheduled appointments, failing to supply the needed documents within the specified time limits, failing to provide added personal information as needed, or failing to update changes within ten (10) days of the change will disqualify an applicant from the hiring process for a minimum of one (1) year. **** THIS INCLUDES CONFIRMING ATTENDANCE TO A SCHEDULED TESTING DATE AND FAILING TO SHOW UP. ONCE YOU CONFIRM YOUR ATTENDANCE BY RESPONDING TO THE EMAIL STATING THAT YOU WILL BE PRESENT, YOU ARE EXPECTED TO BE AT SAID TESTING ON THE DATE AND TIME SPECIFIED. ONCE CONFIRMED, IF YOU CAN NO LONGER ATTEND, YOU MUST ADVISE THE TRAINING COORDINATOR OVER RECRUITING AND HIRING VIA EMAIL OR BY PHONE, NO LATER THAN 24 HOURS PRIOR TO TESTING. FAILURE TO DO SO WILL DISQUALIFY YOU FROM APPLYING WITH THE HUMBLE POLICE DEPARTMENT FOR ONE YEAR FROM THE SCHEDULED DATE OF TESTING.****

CASE-BY-CASE BASIS:

28. If you are drawing any kind of disability or compensation payments from any source, you must furnish the documents stating the reason(s) for the disability and the percentage or amount of disability sustained.
29. If you have ever been rejected from military service by the Selective Service Board or any branch of the service, or if you have a 1-Y or 4-F classification, you must furnish in writing from the classifying authority, or Selective Service Board, the reasons for the rejection or classification.
30. If you have ever received mental or emotional treatment or counseling or if you have ever been a patient in a psychiatric hospital or ward, you must furnish in writing the reason(s) as well as the hospital name and location, and the length of treatment or counseling.
31. You are required to explain in full any pending or active lawsuits for which you are involved.
32. Extensive use of any illegal drug (to include marijuana, cocaine, methamphetamine, etc.) will be considered on a case-by-case basis. Factors considered are number of times, length of usage and lifestyle improvements.
33. Any conviction at any time for a Class C misdemeanor offense other than a traffic violation will have to be explained in full by the applicant.

ADDITIONALLY:

34. You must not be addicted to, or habitually use any intoxicating beverage or any type of drugs or narcotics.
35. You must not currently be the respondent/defendant of an active protective/restraining order.

The Chief of Police or his designee will make all interpretations regarding the above listed rules.